

Chief Executive Officer  
Louis Ward, MHA



Mayers Memorial Hospital District

**Board of Directors**  
Beatriz Vasquez, PhD, President  
Abe Hathaway, Vice President  
Laura Beyer, Secretary  
Allen Albaugh, Treasurer  
Jeanne Utterback, Director

Board of Directors  
**Quality Committee**  
Minutes

April 17, 2019 11:00am  
Boardroom (Fall River Mills)

**Attachment A**  
**DRAFT**

*These minutes are not intended to be a verbatim transcription of the proceedings and discussions associated with the business of the board's agenda; rather, what follows is a summary of the order of business and general nature of testimony, deliberations and action taken.*

- 1 **CALL MEETING TO ORDER:** Board Chair Beatriz Vasquez called the meeting to order at 12:11pm on the above date.

**BOARD MEMBERS PRESENT:**

Laura Beyer, Secretary  
Jeanne Utterback, Director

**ABSENT:**

**OTHERS PRESENT:**

Dan Dahle, MD

**STAFF PRESENT:**

Louis Ward, CEO  
Candy Vculek, CNO  
Theresa Overton, DON, Acute  
Coleen Beck, Infection Preventionist  
Sherry Rodriguez, Env. Services  
Jack Hathaway, Dir. Of Quality  
Alan Northington, Imaging  
JD Phipps, Dir. Ancillary Services  
Val Lakey, Marketing  
Keith Earnest, CCO  
Pam Sweet, Board Clerk

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- 2 **CALL FOR REQUEST FROM THE AUDIENCE – PUBLIC COMMENTS OR TO SPEAK TO AGENDA ITEMS**  
None

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3 **APPROVAL OF MINUTES**

3.1 A motion/second carried; committee members accepted the minutes of March 13, 2019 Jeanne/Jack **Approved All**

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4 **DEPARTMENT REPORTS**

- 4.1 **Med Surg/Swing:** Submitted written report. No questions or comments.
- 4.2 **Environmental Services:** Submitted written report. No questions or comments.
- 4.3 **Cardiac Rehab:** Submitted written report.
- We haven't offered Treadmill testing since Dr. Wilkins left in 2014. There must be a certified physician to observe the testing
    - If we get a trained doctor or cardiologist, we will buy a treadmill to their specifications
    - Can we find out how many patients we are missing out on. Jack will get the Medicare data.
- 4.4 **Imaging:** Submitted written report. No questions or comments.
- 4.5 **Marketing:** Submitted written report.
- 100% of staff have access to the intranet. It is not known how many are not utilizing it

- A standard communication plan is in development to notify staff when something is new on the intranet

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## 5 QUARTERLY REPORTS

- 5.1 **Worker's Comp:** Submitted written report.
- Toured the Burney and new building yesterday with the BETA representative. She was impressed with how clean the Burney facility was
- 5.2 **Patient Safety First:** Submitted written report. No questions or comments.

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## 6 STANDING MONTHLY REPORTS

- 6.1 **Quality/Performance Improvement:** Submitted written report. No questions or comments.
- 6.2 **PRIME:** Submitted written report. No questions or comments.
- 6.3 **SNF Events/Survey:**
- Prepping for the next survey, whenever it comes
    - Have noticed charting slippage
    - Will do a mock survey in the very near future so we can implement interventions
    - Will continue to monitor
  - Have a new provider
    - Thomas Peterson, FNP will be spending time in SNFE
    - Hope is presence will help with admissions and take a load off the doctors with regard to calls
  - Admission Process on SNF
    - The process has been pared down from 30 to 45 days to 4 or 5 days. Still looking for ways to improve the time line
    - Gaps still in getting orders from providers
  - Current census is 78
    - Our license is for 99 residents, but 84 or 85 is our actual maximum.
  - Focusing on wounds
    - We now have very few wounds and we are being very proactive.
- 6.4 **Infection Control:** Submitted written report. No questions or comments.

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## 7 ADMINISTRATIVE REPORT:

- Congratulations to Dr. Dahle on his Doctor of the Year award
- One Content will replace PaperVision, a medical record repository
  - Expect significantly fewer errors
  - One Content will index billing and medical record information into one system
- Made a presentation to FRM Lions last night about hospital activities
  - Received questions about MMHD's involvement in the school district. Will reach out to Superintendent Hawkings
- Recliners in Burney are under discussion regarding falls and skin tears. All the recliners need to be replaced
- Orienting a new FNP for SNF
- We have been awarded a \$3.6 million dollar grant by Sac Valley Med Share
  - Will make all hospital data available through the HIE
- New building is progressing. We are watching the details now, such as the placement of electrical outlets
- Retail Pharmacy is moving steadily forward
  - We have purchased a point of sale system
  - Yesterday, we turned in a permit to begin construction
  - Building is already permitted as a retail pharmacy, but we need a permit for the drive-up window
  - McKesson will be our supplier
  - The Board of Pharmacy says we will have our license by 4/22/19, then we will have 120 days to open

Public records which relate to any of the matters on this agenda (except Closed Session items), and which have been distributed to the members of the Board, are available for public inspection at the office of the Clerk to the Board of Directors, 43563 Highway 299 East, Fall River Mills CA 96028. This document and other Board of Directors documents are available online at [www.mayersmemorial.com](http://www.mayersmemorial.com).

- We must have the Pharmacy license before we can get a DEA
- Stroke program with UCD is going well.
  - Amanda showed the cart to the Medical staff
  - We can also get a neuro consult on outpatients and inpatients
- Had an EMTALA survey
  - There was a violation a few months back that was brought to our attention by the CEO at SRMC
  - The Surveyors also found another incident of violation
  - We haven't heard back from the Surveyors, yet, but we know what the violations are and are well on our way to correcting them.
- Mental health services are intermittent. Sometimes Dr. Jones doesn't answer his phone or return a call. Then, we initiate Shasta County Mental Health

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**8 NEW BUSINESS:**

**8.1 Policies and Procedures Submitted for Review & Approval**

1. Access to Public Records
  - Approved
2. BOD Individual Job Description
  - Rejected. This is not a policy. It needs to be housed with other job descriptions
3. CEO Performance Evaluation
  - Rejected. This is not a policy and there is a new process being implemented

A motion/second carried; committee members approved policy #1 and rejected policies 2&3 Jeanne/Louis

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**9 OTHER INFORMATION/ANNOUNCEMENTS:**

- Congratulations to Louis on his recent award
- Legislation we are watching:
  - SB758 would change the year 2030 requirements. We are already meeting the proposed requirements, so we are in favor of this bill
  - We are in favor of a bill that would advance the scope of NP's
  - We oppose a bill that would provide penalties that fall out of staffing ratios

**10 ANNOUNCEMENT OF CLOSED SESSION:**

**10.1 STAFF STATUS CHANGE**

1. Jesse Livingston, MD to Inactive
2. Paul Johnson, MD to Inactive

**AHP REAPPOINTMENT**

1. Heather Corr PA-C
2. Steven Brown, CRNA

**MEDICAL STAFF APPOINTMENT**

1. Lara Zimmermann, MD – Neurology, Telemedicine
2. Ajay Sampat, MD – Neurology, Telemedicine
3. Ryan Martin, MD – Neurology, Telemedicine
4. Charles DeCarli, MD – Neurology, Telemedicine
5. Ashok Davanathan, MD – Neurology, Telemedicine
6. Alexandra Duffy, DO – Neurology, Telemedicine
7. Alan Yee, DO – Neurology, Telemedicine
8. Fredric Gorin, MD – Neurology, Telemedicine
9. Ge Xiong, MD – Neurology, Telemedicine
10. David Richman, MD – Neurology, Telemedicine
11. Kwan Ng, MD – Neurology, Telemedicine

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12. Katherine Park, MD – Neurology, Telemedicine
13. John Olichney, MD – Neurology, Telemedicine
14. Jeffrey Kennedy, MD – Neurology, Telemedicine
15. Matthew Chow, MD – Neurology, Telemedicine
16. Masud Seyal, MD – Neurology, Telemedicine
17. Marc Lenaerts, MD – Neurology, Telemedicine
18. Lin Zhang, MD – Neurology, Telemedicine
19. Ricardo Maselli, MD – Neurology, Telemedicine
20. Norika Malhado-Chang, MD – Neurology, Telemedicine
21. Michelle Apperson, MD – Neurology, Telemedicine
22. Vicki Wheelock, MD – Neurology, Telemedicine

A motion/second carried; committee members approved all credentials

Louis/Jeanne

Approved All  
Credentials

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11 **RECONVENE OPEN SESSION:** Reported closed session action

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12 **ADJOURNMENT:** 2:07pm- Next Regular Meeting – May 8, 2019 (Fall River Mills)

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