

Chief Executive Officer  
Chris Bjornberg



Board of Directors  
Abe Hathaway, President  
Jeanne Utterback, Vice President  
Tom Guyn, M.D., Secretary  
Tami Humphry, Treasurer  
Lester Cufaude, Director

Board of Directors  
**Regular Meeting Agenda**  
August 30, 2023 @ 1:00 PM  
Mayers Memorial Healthcare District  
Burney Annex Boardroom  
20647 Commerce Way, Burney, CA

**Mission Statement**

Mayers Memorial Healthcare District serves the Intermountain area, providing outstanding patient-centered healthcare to improve quality of life through dedicated, compassionate staff, and innovative technology.

In observance of the Americans with Disabilities Act, please notify us at 530-336-5511, ext 1264 at least 48 hours in advance of the meeting so that we may provide the agenda in alternative formats or make disability-related modifications and accommodations. The District will make every attempt to accommodate your request.

				<b>Approx. Time Allotted</b>	
<b>1</b>	<b>CALL MEETING TO ORDER</b>				
<b>2</b>	<b>2.1 CALL FOR REQUEST FROM THE AUDIENCE - PUBLIC COMMENTS OR TO SPEAK TO AGENDA ITEMS</b>				
	Persons wishing to address the Board are requested to fill out a "Request Form" prior to the beginning of the meeting (forms are available from the Clerk of the Board, 43563 Highway 299 East, Fall River Mills, or in the Boardroom). If you have documents to present for the members of the Board of Directors to review, please provide a minimum of nine copies. When the President announces the public comment period, requestors will be called upon one-at-a time, please stand and give your name and comments. Each speaker is allocated five minutes to speak. Comments should be limited to matters within the jurisdiction of the Board. Pursuant to the Brown Act (Govt. Code section 54950 et seq.) action or Board discussion cannot be taken on open time matters other than to receive the comments and, if deemed necessary, to refer the subject matter to the appropriate department for follow-up and/or to schedule the matter on a subsequent Board Agenda.				
<b>3</b>	<b>APPROVAL OF MINUTES</b>				
	3.1 Regular Meeting –July 26, 2023	<i>Attachment A</i>	<b>Action Item</b>	1 min.	
<b>4</b>	<b>DEPARTMENT/QUARTERLY REPORTS/RECOGNITIONS:</b>				
	4.1 Resolution 2023-12 – July Employee of the Month	<i>Attachment B</i>	<b>Action Item</b>	2 min.	
	4.2 Hospice Quarterly	Lindsey Crum	<i>Attachment C</i>	Report	2 min.
	4.3 MHF Quarterly	Val Lakey	<i>Attachment D</i>	Report	2 min.
	4.4 Skilled Nursing Facility	Britany Hammons	<i>Attachment E</i>	Report	2 min.
	4.5 Surgery	Theresa Overton	<i>Attachment F</i>	Report	2 min.
	4.6 Telemedicine	Amanda Harris	<i>Attachment G</i>	Report	2 min.
<b>5</b>	<b>BOARD COMMITTEES</b>				
	<b>5.1 Finance Committee</b>				
	5.1.1 Committee Meeting Report: Chair Humphry		Report	5 min.	
	5.1.2 July 2023 Financial Review, AP, AR and Acceptance of Financials		<b>Action Item</b>	5 min.	
	5.1.3 Board Quarterly Finance Review		<b>Action Item</b>	2 min.	
	5.1.4 Veregy Solar Project Update		Report	5 min.	

5.2	<b>Strategic Planning Committee – No July Meeting</b>			
5.3	<b>Quality Committee</b>			
5.3.1	Committee Report – DRAFT Minutes Attached	<b>Attachment H</b>	Information	5 min.
6	<b>NEW BUSINESS</b>			
	Policies & Procedures			
	1. Board Meetings – Location, Time, Date and Quorum			
	2. Charting and Documentation for Outpatient Clinics			
	3. Clinic Appointment No-Show Late-Cancel Policy			
6.1	4. HHS Poverty Guidelines MMH 389	<b>Attachment I</b>	<b>Action Item</b>	2 min.
	5. Laboratory Reports			
	6. Multiple Specimen Collection			
	7. Unidentified Patient Arm Bands			
	8. Urine Drug Testing			
7	<b>ADMINISTRATIVE REPORTS</b>			
7.1	Chief's Reports – <b>Written reports provided. Questions pertaining to written report and verbal report of any new items</b>			
7.1.1	Chief Financial Officer – Travis Lakey		Report	5 min.
7.1.2	Chief Human Resources Officer – Libby Mee		Report	5 min.
7.1.3	Chief Public Relations Officer – Val Lakey	<b>Attachment J</b>	Report	5 min.
7.1.4	Chief Clinical Officer – Keith Earnest		Report	5 min.
7.1.5	Chief Nursing Officer – Theresa Overton		Report	5 min.
7.1.6	Chief Operation Officer – Ryan Harris		Report	5 min.
7.1.7	Chief Executive Officer – Chris Bjornberg		Report	5 min.
8	<b>OTHER INFORMATION/ANNOUNCEMENTS</b>			
8.1	Board Member Message: Points to highlight in message		Discussion	2 min.
9	<b>ADJOURNMENT: Next Meeting September 27, 2023</b>			

Posted 08/25/2023