

Chief Executive Officer  
Chris Bjornberg



**Board of Directors**  
Abe Hathaway, President  
Jeanne Utterback, Vice President  
Tom Guyn, M.D., Secretary  
Tami Humphry, Treasurer  
Lester Cufaude, Director

Board of Directors  
**Quality Committee**  
**Minutes**

February 20, 2023 @ 1:00 PM  
Fully Remote Teams Meeting

*These minutes are not intended to be a verbatim transcription of the proceedings and discussions associated with the business of the board's agenda; rather, what follows is a summary of the order of business and general nature of testimony, deliberations and action taken.*

1	<b>CALL MEETING TO ORDER:</b> Board Chair Tom Guyn, M.D. called the meeting to order at 1:02 pm on the above date.		
	<b>BOARD MEMBERS PRESENT:</b>	<b>STAFF PRESENT:</b>	
	Tom Guyn, MD., Secretary Les Cufaude, Director	Jack Hathaway, Director of Quality Jessica DeCoito, Board Clerk	
	<b>Excused ABSENT:</b> Chris Bjornberg, CEO		
2	<b>CALL FOR REQUEST FROM THE AUDIENCE – PUBLIC COMMENTS OR TO SPEAK TO AGENDA ITEMS</b>		
	None		
3	<b>APPROVAL OF MINUTES</b>		
	3.1	A motion/second carried; committee members accepted the minutes of January 18, 2022	<b>Cufaude, Hathaway</b>
			<b>Guyn – Y Hathaway – Y</b>
4	<b>Hospital Quality Committee Report:</b> written report submitted. No additional questions. Very good to see that Director of Quality is also our Reporting Champion for Cerner Implementation and beyond.		
5	<b>Director of Quality Report</b>		
	5.1	CDPH Complaint Deficiency: CDPH had an onsite visit with a Skilled Nursing and Hospice patient. Our deficiency was flagged as “education” and requires us to create an education plan to make sure traveling nurses and permanent nurses are trained with proper procedures and processes for inputting medication into PCC. Written plan of correction has been submitted and we are awaiting the response from CDPH.	
6	<b>NEW BUSINESS</b>		
	6.1	QAPI: submitted the Quality Assurance Performance Improvement Plan (QAPI) in the packet for review. Falls into the ACHC guidelines. This will be a first reading and must go to the full Board for approval as well. This plan gives us the process to manage our measures for ACHC.	<b>Cufaude, Hathaway</b>
			<b>Guyn – Y Hathaway - Y</b>
7	<b>OTHER INFORMATION/ANNOUNCEMENTS:</b> March 22, 2023		
8	<b>ADJOURNMENT:</b> at 1:33 pm		