

Chief Executive Officer
Chris Bjornberg



Board of Directors
Abe Hathaway, President
Jeanne Utterback, Vice President
Tom Guyn, M.D., Secretary
Tami Humphry, Treasurer
Lester Cufaude, Director

Board of Directors
Regular Meeting
Minutes
January 25, 2023 – 1:00 pm
FR Boardroom

These minutes are not intended to be a verbatim transcription of the proceedings and discussions associated with the business of the board's agenda; rather, what follows is a summary of the order of business and general nature of testimony, deliberations and action taken.

CALL MEETING TO ORDER: Abe Hathaway called the regular meeting to order at 1:00 PM on the above date.

BOARD MEMBERS PRESENT:

Abe Hathaway, President
Jeanne Utterback, Vice President
Tom Guyn, M.D., Secretary
Tami Humphry, Treasurer
Lester Cufaude, Director

ABSENT:

STAFF PRESENT:

Chris Bjornberg, CEO
Travis Lakey, CFO
Ryan Harris, COO
Theresa Overton, CNO
Valerie Lakey, CPRO
Keith Earnest, CCO
Libby Mee, CPRO
Alex Johnson, Facilities Manager
Jeff Miles, IT
Sabrina Sardo, CNA
Jessica DeCoito, Board Clerk

2 CALL FOR REQUEST FROM THE AUDIENCE - PUBLIC COMMENTS OR TO SPEAK TO AGENDA ITEMS: NONE

3 DEPARTMENT/OPERATIONS REPORTS/RECOGNITIONS

3.1 A motion/second carried; Board of Directors accepted the minutes of December 7, 2023. **Utterback, Humphry** **Approved by All**

4 DEPARTMENT/OPERATIONS REPORTS/RECOGNITIONS

4.1 A motion/second carried; Sabrina Sardo was recognized as December Employee of the Month. Resolution 2023-01. A CNA who works on both Acute and SNF. Born and raised in the Intermountain area. **Utterback, Guyn** **Approved by All**

4.2 Safety Quarterly: written report submitted. We are setting up the visitor management kiosks to help with getting visitors checked into the hospital. Visitors designate who they will see and that specific MMHD employee will be notified that they have a visitor. Monitors are in place to help keep visitors in check for covid and security purposes. We are working on mini drills for Active Shooter Training within each department.

4.3 IT: SP Priorities were submitted. Biggest project is our Cerner project but our IT team is busy working on this. Network Assessment call is scheduled and we will correct the issues assigned thus far. Our network has redundancy with our internet providers to help the connection in dead spots. We are working on updating the telephone servers on both the hardware and software.

4.4 Facilities & Engineering: SP Priorities submitted. Working on the Slip, Trips and Falls into Worker's Comp. Safety programs. Environmental Rounds are taking place to identify issues that need to be addressed before surveys come in that cause a flag. The Team is working on process improvements and training to keep the ticketing system as accurate as possible.

5 BOARD COMMITTEES

5.1	Finance Committee		
5.1.1	Committee Report: Auditor will be onsite in March to present the findings to the Board. The Lodge Operational Budget will be ready to review at the next meeting. Debt Capacity study will be provided in February to help us understand how this ties into our Master Planning.		
5.1.2	November-December 2022 Financials: Revenue was down. Increase in utilities because of rate increases. Retail Pharmacy was negative. We are working on getting a contract set up with a GPO that will help us reduce the cost of supplies in Retail Pharmacy. Traveler spend went up in year comparison to 2020.	<i>Humphry, Guyn</i>	<i>Approved by All</i>
5.1.3	Archive Program Proposals: discussion about Ellkay vs. OneContent took place. Exhibit A provides the price breakdown. Motion moved, seconded and approved to move forward with OneContent.	<i>Utterback, Guyn</i>	<i>Approved by All</i>
5.2	Strategic Planning Committee Chair Utterback: No January Meeting		
5.3	Quality Committee Chair Guyn: DRAFT Minutes Attached. Director of Quality is working with each department on their Lean project. ACHC accreditation plans were shared. CA Bridge program discussed and how we could provide this service. Request for a follow up from Director of Quality on the Bridge Program.		
6	NEW BUSINESS		
6.1	Policy & Procedure Summary 12/31/2022 Motion moved, seconded to approve the summary.	<i>Utterback, Guyn</i>	<i>Approved by All</i>
6.2	LAFCO Nominations for Special Districts - Vacancy		<i>No Action Taken</i>
7	ADMINISTRATIVE REPORTS		
7.1	Chief's Reports: written reports provided in packet		
7.1.1	CFO: no further updates.		
7.1.2	CHRO: engaged in recruiters to help fill open positions. Spent time with legal on our new programs – retention bonus, mileage stipend, etc. A transparent wage scale will be shared with staff and posted.		
7.1.3	CPRO: update provided on some bills. Really beneficial to have the social media and website posts data to show us what people are interacting with.		
7.1.4	CCO: Measures in place for us and for public on accidental overdoses through the retail pharmacy are in place. PT is networking with MVHC to help increase the referrals to MMHD. Nephrology is up and running in Telemedicine.		
7.1.5	CNO: Moriah Padilla is the Director of Nursing for Acute Services. And we hired Hannah Johnson as our Interim Director of Nursing for Skilled Nursing Facility. A meeting has been set up with a potential candidate as a surgery provider. Working in the new AFLs for any covid issues.		
7.1.6	COO: Energy Efficiency project is going on at the same time as our Master Planning project. This helps to make sure that we are meeting all energy efficiency needs in our Master Planning.		
7.1.7	CEO: Ambulance: have data from SEMSA for the last year of ambulance use. We are researching what our options are with managing our own service versus partnering with other ambulance providers. Will be in attendance at rural health conference with Becker's.		
8	OTHER INFORMATION/ANNOUNCEMENTS		
8.1	Board Member Message: Employee of the Month, Welcome the new Board Member, Exploring Ambulance Services, Active Shooter Training, ACHD Board Member position filled by Jeanne Utterback		
8.2	Form 700 and Ethics: email will be going out		
9	ANNOUNCEMENT OF CLOSED SESSION: 3:03 pm		
9.1	Personnel – Govt Code 54957 CEO Evaluation		No Action taken
10	RECONVENE OPEN SESSION: 4:12 PM		
11	ADJOURNMENT: Next Meeting February 22, 2023		

Public records which relate to any of the matters on this agenda (except Closed Session items), and which have been distributed to the members of the Board, are available for public inspection at the office of the Clerk to the Board of Directors, 43563 Highway 299 East, Fall River Mills CA 96028. This document and other Board of Director's documents are available online at www.mayersmemorial.com.

I, Abe Hathaway, Board of Directors President, certify that the above is a true and correct transcript from the minutes of the regular meeting of the Board of Directors of Mayers Memorial Hospital District

Abe Hathaway
Board Member

Jessica DeCorta
Board Clerk