

Chief Executive Officer  
Louis Ward, MHA



Mayers Memorial Hospital District

**Board of Directors**  
Jeanne Utterback, President  
Beatriz Vasquez, Ph.D., Vice President  
Tom Guyn, MD, Secretary  
Abe Hathaway, Treasurer  
Tami Vestal-Humphry, Director

Board of Directors  
**Quality Committee**  
**Minutes**

September 8, 2021 @ 1:00 PM  
Fully Remote Zoom Meeting

*These minutes are not intended to be a verbatim transcription of the proceedings and discussions associated with the business of the board's agenda; rather, what follows is a summary of the order of business and general nature of testimony, deliberations and action taken.*

1	<b>CALL MEETING TO ORDER:</b> Board Chair Jeanne Utterback called the meeting to order at 1:00 pm on the above date.			
<b>BOARD MEMBERS PRESENT:</b>		<b>STAFF PRESENT:</b>		
Jeanne Utterback, President Tom Guyn, MD., Secretary Louis Ward, CEO		Candy Detchon, CNO Jack Hathaway, Director of Quality Theresa Overton, DON, Acute Moriah Padilla, Asst. Manager, Acute Pamela Sweet, Substitute Board Clerk Dawn Jacobson, Infection Preventionist		
<b>ABSENT:</b> Laura Beyer				
<b>Community Members Present:</b> N/A				
2	<b>CALL FOR REQUEST FROM THE AUDIENCE – PUBLIC COMMENTS OR TO SPEAK TO AGENDA ITEMS</b>			
	None			
3	<b>APPROVAL OF MINUTES</b>			
	3.1	A motion/second carried; committee members accepted the minutes of August 11, 2021.	<b>Guyn, Hathaway</b>	<b>Guyn – Y Hathaway – Y</b>
4	<b>NO REPORTS: QUALITY FACILITIES, FINANCES, STAFF</b>			
5	<b>REPORTS: QUALITY PATIENT SERVICES</b>			
	5.1	<b>Surgery/Anesthesia</b> Submitted written report Look to bring in an interim OR manager to guide our team. Have interview set up later this week. Doing best can with short staff		
	5.2	<b>Med-Surg/Swing</b> Submitted written report Focus on Covid and staffing issues Utterback commended the team on identifying areas for further education and applying themselves to accomplishing it. Waiting for construction to be completed to get upgraded cardiac monitors. We have not been put in the position yet where we didn't have enough monitors. If it happens, we will pull the monitors out of OP Surgery		
	5.3	<b>Outpatient Services</b> Submitted written report		
	5.4	<b>Blood Transfusion Quarterly</b> Still working with the Lab and Jack to mainstream the flow. Not getting reports from the lab. Attempting to make the transfusion form electronic so that it doesn't vanish as it moves between departments. Look for update at next meeting.		

5.5	<p><b>Infection Control</b>  Submitted written report  Covid cases are increasing, but both facilities are “green” now.  Have influenza outbreak in Burney.  Good success in getting staff vaccine for Covid as they ask for it. Supply of J&amp;J vaccine: we have 15 doses and have ordered more to vaccinate remainder of staff.  Discussed concern about community Covid after Fair. Louis will work with Dr. Watson to talk with school board  ED is seeing spike in para-influenza as well as Covid</p>
5.6	<p><b>SNF Events/Survey</b>  Finally have the CNA program approved. Meet next week to lay out the next steps. Need to involve HR to determine how much staff we need and sort out the admission process. Expect new CNA's will become our employees.  Number one concern is the 30<sup>th</sup> of September and reducing beds to match staff. We don't have the ability to abruptly drop the SNF population. Looking at registry, but there will be a smaller pool of registry to choose from. New admissions are on hold until we see where we are on the 30<sup>th</sup>.  Working on a program to reduce psychotropic use. Had hoped to be ready to kick it off the end of October, but Covid keeps getting in the way.</p>
5.7	<p><b>Med Staff</b>  Submitted written report  Working on increasing the number doctors. Have just added Dr. Magno, who is getting glowing reviews from staff. Also have Dr. Barr as hospitalist as well as working in the ED.  Will change credentialing packet to electronic format with fillable PDF's.</p>
6	<p><b>DIRECTOR OF QUALITY</b></p>
6.1	<p><b>Director of Quality Update:</b>  Reported on SacValley Med Share  State came in to Burney re Covid protocols today. Will do walk through in FR tomorrow. On Friday, will have another meet with state regarding a recent resident elopement.  Submitted data for hospital star rating, including sepsis and Stroke &amp; AMI . We are hopeful that as of November 1<sup>st</sup> we should have everything submitted for a new base line report come out in April</p>
6.2	<p><b>Compliance Quarterly</b>  Currently undergoing State mitigation survey for covid. It is going well. These are the 1<sup>st</sup> 3 state visits this quarter.  New reporting system for complaints and compliance is ready. Will work with Val to get on intranet so people can start reporting.  We had 6 complaints, but none dealing with quality of care. They were mostly about billing. All ended more positively than they began  Currently doing a HIPAA investigation, but the complainant isn't being very helpful. Will have to do HIPAA training with staff again.  ZenDesk, our electronic complaint filing system is complete. Will work with Val to put it on social media and the web site.</p>
7	<p><b>OTHER INFORMATION/ANNOUNCEMENTS:</b>  None</p>
8	<p><b>ADJOURNMENT: at 2:37 pm</b>  Next Regular Meeting – October 13, 2021</p>

Public records which relate to any of the matters on this agenda (except Closed Session items), and which have been distributed to the members of the Board, are available for public inspection at the office of the Clerk to the Board of Directors, 43563 Highway 299 East, Fall River Mills CA 96028. This document and other Board of Directors documents are available online at [www.mayersmemorial.com](http://www.mayersmemorial.com).