

Chief Executive Officer  
Louis Ward, MHA



Mayers Memorial Hospital District

**Board of Directors**  
Jeanne Utterback, President  
Beatriz Vasquez, Ph.D., Vice President  
Tom Guyn, M.D., Secretary  
Abe Hathaway, Treasurer  
Tami Vestal-Humphry, Director

## Strategic Planning Committee Meeting Agenda

March 8, 2021

1:00 PM

Zoom Meeting: [Click Here](#)

Call In Number: 1-669-900-9128

Meeting ID: 927 5209 3036

### Attendees

Beatriz Vasquez, Chair, Board Vice President  
Abe Hathaway, Board Treasurer  
Louis Ward, CEO

|    |                                                                                         |                       |                    |
|----|-----------------------------------------------------------------------------------------|-----------------------|--------------------|
| 1  | <b>CALL MEETING TO ORDER</b>                                                            | Chair Beatriz Vasquez |                    |
| 2  | <b>CALL FOR REQUEST FROM THE AUDIENCE - PUBLIC COMMENTS OR TO SPEAK TO AGENDA ITEMS</b> |                       |                    |
| 3  | <b>APPROVAL OF MINUTES</b>                                                              |                       |                    |
|    | 3.1 Regular Meeting – January 11, 2021                                                  | Attachment A          | <b>Action Item</b> |
| 4  | <b>Full Board Strategic Planning Meeting:</b> Date, Time and location                   |                       | Discussion         |
| 5  | <b>Community Member Invitation to Committee</b>                                         |                       | Discussion         |
| 6  | <b>CONSTRUCTION UPDATE</b>                                                              | Ryan Harris           | Report             |
| 7  | <b>FACILITY MASTER PLAN DISCUSSION</b>                                                  |                       | Discussion         |
| 8  | <b>ADMINISTRATIVE REPORT</b>                                                            | Louis Ward            | Report             |
| 9  | <b>OTHER INFORMATION/ANNOUNCEMENTS</b>                                                  |                       | Information        |
| 10 | <b>ADJOURNMENT</b>                                                                      |                       |                    |

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Board of Directors  
**Strategic Planning Committee**  
**Minutes**

January 11, 2021 at 1:00 PM  
Fully Remote Zoom Meeting

*These minutes are not intended to be a verbatim transcription of the proceedings and discussions associated with the business of the board's agenda; rather, what follows is a summary of the order of business and general nature of testimony, deliberations and action taken.*

**1 CALL MEETING TO ORDER:** The meeting was called to order at 1:01 pm on the above date.

**BOARD MEMBERS PRESENT:**

Beatriz Vasquez, PhD, Chair  
Abe Hathaway, Treasurer

**STAFF PRESENT:**

Louis Ward, CEO  
Ryan Harris, COO  
Travis Lakey, CFO  
Candy Detchon, CNO  
Jessica DeCoito, Board Clerk

**Community Members Present**

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**2 CALL FOR REQUEST FROM THE AUDIENCE – PUBLIC COMMENTS OR TO SPEAK TO AGENDA ITEMS**

None

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**3 APPROVAL OF MINUTES**

|     |                                                                                      |               |                                       |
|-----|--------------------------------------------------------------------------------------|---------------|---------------------------------------|
| 3.1 | A motion/second carried; committee members accepted the minutes of November 18, 2020 | Ward, Vasquez | <b>Vasquez – Y</b><br><b>Ward - Y</b> |
|-----|--------------------------------------------------------------------------------------|---------------|---------------------------------------|

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**4 Construction Update:** Daycare: Don Garloff is working on the plot plan, which is one of the conditions the county set up. Alex Johnson is working on the fire safety check list and the inspection date is being set up with the Chief. License application is being completed. Burney Clinic: moving along very well. We did add in a transfer switch in the event we have a power shutoff by PG&E. The new gas line will require a special inspector as we dig into and backfill the new line – working on finding someone with the specific certification OQ to help us out. Burney Fire Chief, Water District Manager, Engineer, Architect, Contractor and MMHD met up to plan a new fire line. Equipment is starting to be installed and things are getting really close. Laundry Facility: we ended up signing a 2-year contract with ALSOCO for our laundry service needs. Potential to bring remodel in house, conversations beginning. Demolition Project: OSHPD approved plans. Meeting with legal counsel to formulate RFP and RFQ. Anticipated start date is April 19<sup>th</sup>. This project includes a new fire riser room and separation of domestic and fire lines. Working on communication to community about DEMO project with FAQs, what is happening, etc. We want to be as transparent as possible. Helistop pour has been completed and paint is done. We will seal the pad when the temperature rises, and then lights and windsock will be placed and ready for use. Carport for Riverview House has begun. Nurse Call project has been able to pick back up, and getting pretty close to finishing this project, granting a COVID surge doesn't take place.

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**5 Facility Master Plan Discussion:** continuing to work with NM&R on looking at our 2030 requirements and what we will need to accomplish by then. A presentation will take place at the full board meeting. Currently, we are (1) working on a space plan to see what 2030 could look like (2) working with our counterparts at other hospitals to see if we can get some relief with the 2030 deadline, and low cost financing. We also need to consider EMR in our master planning to keep our outstanding patient care a priority going forward. Request for an update to be provided about EMR.

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**6 Administrative Report:** Clinic Staffing plan has been planned and we hope to have them starting at the end of March with training planned for a rollout by April 19<sup>th</sup>. 3 Provider contracts being worked on right now for the clinic. 8917 cases from March 2020 to today. Deaths are 99 as of January 8<sup>th</sup>. 4 COVID in-patients here at MMHD. If we get our 5<sup>th</sup> patient, our 20 bed COVID unit will open back up. The SNF

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residents were vaccinated on Saturday, January 9<sup>th</sup>. Thank you Keith and Val for their work with the county. 53 have been vaccinated, some have declined. Second dose will be provided to our SNF residents on the 30<sup>th</sup> of January. Employees have started their second round of doses last week. Vaccination Rollout: Phase 1A: Tier 1 – healthcare employees, Tier 2 – clinics, home health care, etc. Tier 3 – working getting specialty clinics together including dental, optometrist. Then we move into Phase 1B Tier 1 – which will move us into our community. Click [HERE](#) for more information. Our freezer has arrived and Maintenance is getting it installed. Continue to receive phone calls regarding when the public can get their vaccine – creating a form online that public can complete online so we have an ongoing list. Notifications go out through text messaging and emailing. CHA call on Saturday – discussion included vaccination rollout and problems we see in the rural areas. If State tells us to, we must accept patients from other areas to help with bed shortage. 340B work – potential firm that will help us navigate this arrangement with the ER, new clinic and current plan. Medical Staff meeting in on January 12<sup>th</sup> at 3:30 pm. Managers Meeting is scheduled for January 12<sup>th</sup>. January 18<sup>th</sup> is the first Employee Council meeting.

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**7 OTHER INFORMATION/ANNOUNCEMENTS:**

- Need to schedule a full board strategic planning meeting. Early March?
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**8 ADJOURNMENT – 1:58 PM**

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