

Chief Executive Officer
Louis Ward, MHA



Mayers Memorial Hospital District

Board of Directors
Beatriz Vasquez, PhD, President
Abe Hathaway, Vice President
Laura Beyer, Secretary
Allen Albaugh, Treasurer
Jeanne Utterback, Director

Board of Directors
Quality Committee
Minutes

FINAL

May 8, 2019 12:00 p.m.
Boardroom (Fall River Mills)

These minutes are not intended to be a verbatim transcription of the proceedings and discussions associated with the business of the board's agenda; rather, what follows is a summary of the order of business and general nature of testimony, deliberations and action taken.

- 1 **CALL MEETING TO ORDER:** Board Chair Beatriz Vasquez called the meeting to order at 12:11pm on the above date.

BOARD MEMBERS PRESENT:

Laura Beyer, Secretary
Jeanne Utterback, Director

ABSENT:

Coleen Beck, Infection Preventionist

OTHERS PRESENT:

STAFF PRESENT:

Louis Ward, CEO
Candy Vculek, CNO
Jack Hathaway, DOQ
Theresa Overton, DON, Acute
Mary Ranquist, Manager, Hospice
JD Phipps, Dir. Ancillary Services
Pam Sweet, Board Clerk

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- 2 **CALL FOR REQUEST FROM THE AUDIENCE – PUBLIC COMMENTS OR TO SPEAK TO AGENDA ITEMS**
None

3 **APPROVAL OF MINUTES**

3.1 A motion/second carried; committee members accepted the minutes of April 17, 2019 Jeanne/Jack **Approved All**

4 **DEPARTMENT REPORTS**

4.1 **Emergency Department:** Submitted written report.

- Ongoing review of audits for CDPH assessment.
 - Have done auditing and publishing to staff with no noticeable improvement in stats
 - Frustrated that staff noncompliance is across the board
 - Have conveyed to staff individual discipline is the next route.
 - Dealing with culture 1) have always done it this way and 2) we're rural, we're different.
 - Trying to break the thought processes
- Working to implement stroke protocols to go into effect this quarter
- Effective May 26, will have 2RN's on both shifts
 - In preparation for the new building
- Putting tech's at mid-shift where the volume is
 - Working out the contract with SEMSA

4.2 **Hospice:**

- Project for last year was to create SNF binders for the nursing unit
 - Educational binders turned out to be a new federal regulation

- Have delivered binders to nurses stations
- Binder includes an explanation to nurses about the (apparent) heavy opioid dosages
- Mary discussed the aromatherapy program
 - Talked about the benefits of various scents

4.3 **Med Staff:** Submitted written report.

- Down more than 200 policies since the start of the campaign

4.4 **Outpatient Services:** Submitted written report

- As Relias is implemented OP Med is working with Brigid to bundle an OP Med module.
- Wound protocol developed. Gives nurses not familiar with wounds a basic overview of how to deal with wounds.
- Weekly Weights and Wounds meeting with SNF are productive. Outcomes are great

4.5 **Respiratory:** No report. Move to next agenda.

5 QUARTERLY REPORTS

5.1 **Safety:** Submitted written report

- Doing a lot of training in Safety/Security Preparedness
- Excited about implementation of RL6 to report safety/security and workplace violence issues
- Relias allow trainings to be pushed out to staff
- Getting ready for fire season
- Had a phone call with PG&E regarding their fire safety program.
 - We are likely to have power outages this season. Expect 3 to 5 day outages

5.2 **CMS Core Measures:**

- Cases have been submitted. Report to follow

6 STANDING MONTHLY REPORTS

6.1 **Quality/Performance Improvement:**

- RL 6 went live 5/7/19. People are already submitting QRR's
 - Working through the bugs now
- Getting training on Just Culture

6.2 **PRIME:**

- Have submitted. Waiting on payment

6.3 **SNF Events/Survey:**

- Have a consultant coming back this month to do a mock survey in SNF
 - Noticed the quality declining
 - Survey will be a surprise to staff
- Looking at Partnership criteria
 - How can we get down to less than 4 days of non-RN coverage
 - Goal is to hire new RN's with a 2 or 3 year contract
- Good response on LVN side now
 - A class is just graduating and we have made offers to 3 or 4 of them. It will be July or August before they are licensed.

6.4 **Infection Control:** No Report

7 ADMINISTRATIVE REPORT:

Public records which relate to any of the matters on this agenda (except Closed Session items), and which have been distributed to the members of the Board, are available for public inspection at the office of the Clerk to the Board of Directors, 43563 Highway 299 East, Fall River Mills CA 96028. This document and other Board of Directors documents are available online at www.mayersmemorial.com.

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- This is nurse’s week. Thank you to all nurses
 - Next week is Hospital week
 - Pharmacy: Received license
 - Taking bids to replace the parking lot
 - New building is progressing. Seeing a regular pace set
 - Quarterly CEO’s meeting in Seneca
 - 5 CEO’s from Seneca, Eastern Plumas, Plumas, Modoc and Mayers
 - Will have the September meeting here to show off the new building and pharmacy
 - District Hospital Leadership Forum was yesterday.
 - Some members are trying to change the IGT so that it is based more on outpatient and less on SNF. We are fighting against that change
 - IGT will remain the same for the next 2 years
 - Sac Valley Medshare (HIE) awarded \$3.5 million grant which we will put into EMS Plus which will connect all ambulance providers from Chico north. Will be able to send ambulance charts directly to the ER and import into our computer system
 - Day Care:
 - The need is there but we don’t want to run it through the hospital because of all the regulations
 - Talked with the high school yesterday. They face the same challenges we do in attaining staff
 - Looking at the model that is working in Burney

8 **NEW BUSINESS:** None

9 **OTHER INFORMATION/ANNOUNCEMENTS:** None

10 **ANNOUNCEMENT OF CLOSED SESSION:**

11 **RECONVENE OPEN SESSION:** No action

12 **ADJOURNMENT:** 1:59pm - Next Regular Meeting – June 12, 2019 (Fall River Mills)
