

**MAYERS MEMORIAL HOSPITAL DISTRICT
QUALITY COMMITTEE MEETING
MINUTES – JANUARY 11, 2017**

FINAL Attachment A

QC Attendance

Beatriz Vasquez, PhD, Board
Chair
Laura Dolman-Beyer, BOD
Committee
Sherry Wilson
Jack Hathaway
Shelley Lee

Other Staff Present

Valerie Lakey
Libby Mee
Adam Dendauw

Absent

(These minutes are not intended to be a verbatim transcription of the proceedings and discussions associated with the business of the board’s agenda; rather, what follows is a summary of the order of business and general nature of testimony, deliberations and action taken.)

SUBJECT	DISCUSSION	
CALL TO ORDER	The meeting was called to order at 12:04 pm by Vasquez in Fall River Mills	
Public Request to Speak	None	
Opening Remarks by Chairman Vasquez	Happy Birthday Travis Lakey!	
Minutes	Minutes from the December 14, 2016 quality committee meeting were approved. M/S/C (Hathaway, Beyer). All Approved	Approved
Department Reports	<p>Business Office, Travis Lakey: (Exhibit 1) A/R days are up a bit due to more medi-cal patients. Doing a lot of staff training lately, as there have been some changes in staff.</p> <p>Hospice, Mary Ranquist: Absent – Will move to February</p> <p>Respiratory, Adam Dendauw: (Exhibit 2) Went over Mock Survey findings – much better than first time. Provided samples of competencies which employee departments must complete annually. QC of PFT equipment was reviewed. Quality of care to patient. Read a letter from a patient. (Permission to share letter)</p> <p>SNF Activities, BJ Burks: (Exhibit 3)</p> <p>Staff Development, Dawn Johnson: Making a few changes in the department.</p> <ul style="list-style-type: none"> • New ways to get CNA’s excited about learning. • Going away from 8 hour in-service days to more 4 hour in-services and doing it more often. • Same in-service twice in one day. • Tele-conferencing will help with attendance. • More skills training – one quarterly for each department. • Keeping up on skills not used that often. 	Reports

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	<ul style="list-style-type: none"> • Mandatory in-services last year were at a 90% attendance. 	
Quarterly Reports	<p>Safety - Reviewed training & education calendar, and Work Place Violence Regulations</p> <p>Workers Comp – (Exhibit 4) Communication is provided to Libby when there is an employee injury.</p>	Reports
Standing Reports	<p>SNF – Sherry Wilson: We had a fall on station 2 that resulted in a broken bone which was reportable to the state. We are waiting to see if state accepted the POC. There were a few items they wanted a little more detail. Minor things that needed correction. It is all done over the computer now. There has been no word on the waiver for the RN coverage. Burney was on isolation for 3 weeks with a respiratory outbreak. There are now 5 residents with stomach flu in Burney. Have to report anything over 3.</p> <p>Administrative – Louis Ward: Showed picture of the drawings for the inside of the new facility. Went over FRM SNF renovations. Budget of \$163,446. Donation of \$32,000 through anonymous donation was designated to renovation. Some things have to go through OSHPD. Went over your:life, TEAM HUDDLES and Lunch & Learn with MVHC. Smoke Free Campus was also discussed. SEMSA contract has been sent to committees to review. We are going to be using Point Click Care skilled nursing facility software. It is good software with good reviews. We are currently looking at the contract. The cost is \$3800/month for Burney and FRM. It will save time and help with Quality. It will also eliminate a lot of errors, system will audit. Hopefully it will be in place July 1st. We have hired Dr. Watson, and we are looking to hire a NP. We will attest for meaningful use before February 28th. Employee meetings will be this month. (Employee benefits, building projects will be on the agenda)</p> <p>Quality – Jack Hathaway: EMTALA Presentation (Exhibit 5) – Self Assessment. Check on order of EMTALA signs. There are a couple of items Hathaway will confer with Mock Survey staff to see if we need to change or add to policy.</p> <p>Infection Control – Shelley Lee: Infection Control Boards at nurses’ stations. Will change information quarterly. Hand hygiene monitoring – help from floor nursing staff. Hathaway will check with IT – to see if there can be monitoring alerts. Signs have gone up in patient rooms. Staff education will be provided. Looking at purchasing “stethocaps”. Dr. Watson will be the Infection Control Medical Director.</p> <p>PRIME – Jack Hathaway: Going well – Yearly goals have been met. Million Hearts.</p>	
New Business	2017 Quality Projects, Topics	Discussion

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	<p>Discharge Calls – put HCAPP questions on the tablets. Discussed Qualitick tablets – self report off of Qualitick data Healthstream has not been very effective</p> <p>MVHC board members on committees as community member - put on January 24 agenda</p>	
Closed Session	<p>Adjourned to Closed Session at 1:55 pm (Hathaway, Ward) – To Approve Privileges - <i>Approved All</i> Physician Reappointment</p> <p>New Physician Appointment</p>	
Announcements;	Next meeting: Wednesday, February 8, 2017 in Fall River Mills	
Adjournment	Meeting adjourned 2:05 pm	

Minutes By: Valerie Lakey