

Date: August 27, 2014
Time: 1:01 P.M.
Location: Mayers Memorial Hospital
Fall River Mills, California

(These minutes are not intended to be a verbatim transcription of the proceedings and discussions associated with the business of the board's agenda; rather, what follows is a summary of the order of business and general nature of testimony, deliberations and action taken.)

1. CALL MEETING TO ORDER: President Allen Albaugh called the regular meeting to order at 1:04 p.m. on the above date with the following present:

Allen Albaugh, President
Brenda Brubaker, Vice President
Mike Kerns, Secretary
Abe Hathaway, Treasurer

Board Members Absent: Art Whitney, Director

Staff Present: Matt Rees, CEO; Keith Earnest, CCO; Valerie Lakey, Board Clerk; Travis Lakey, CFO; Louis Ward, Director of Support Services; Jeanette Rodriguez (for Sherry Wilson)

2. CALL FOR REQUEST FROM AUDIENCE TO SPEAK TO ISSUES OR AGENDA ITEMS: None

3. APPROVAL OF MINUTES – A motion/second (Kerns/Hathaway), and carried, the Board of Directors accepted the minutes for the regular meeting – July 30, 2014.

4. OPERATIONS REPORT:

In addition to the written operations report included in the board packet, the following verbal reports and discussions are summarized below:

▶ ***Matt Rees, CEO:***

- Rees reported that he had a productive meeting with Partnership Health on August 26 – Open House, and then went to dinner with their CFO after. Talked about SNF rates; they were supposed to go from \$259 to \$251 – but now should go up to \$271 – would mean about \$500,000/year increase. We should find out in the next few days; it would have a huge positive financial impact. Partnership has an office in Redding now. They have been paying faster and more than Medi-cal if the claim is clean. There was discussion about across the board increases possibly every quarter – they would address an 1/8 of hospitals – so every 2 years there would be an increase.
- Getting ready for the fair.
- Life and Safety survey didn't go too well. There were audible fire alarms that did not go off in SNF.
- Dr. Syverson has started.
- Talked to people doing the Willows facility. Prevailing wage is not calculated in. With Design/Build – changes come later (change orders increase cost). Waiting to see what USDA comes back with. Haven't heard anything. Boxer's office contacted USDA. Not sure about the budget for the next fiscal year. Albaugh asked about the permits – some will have to be extended. We don't have construction permit from OSHPD yet.
- Lakey and Akin met with MVHC last week regarding surgery scheduling. We get \$70 each time Dr. Syverson sees a patient at MVHC.
- Working on marketing with Canby. Val Lakey set up September 4 for Rees and Akin to go visit the clinic.

▶ ***Keith Earnest, CCO:***

- Complimented the staff under the direction of Sherry Wilson on the evacuation of the Burney Annex
- Brubaker asked who made the decision – Earnest said the Sheriff notified us to evacuate.
- Lab – Tuesday a traveler from Chester started. Trying to recruit permanently.

Another traveler will begin Oct. 1. One CLS is leaving and another will be retiring. Aiming for some Point of Care testing to limit on call people having to come in.

- Imaging – vascular sonographer is leaving. Parker is working with Mercy Mt. Shasta sonographer coming one day per week.
- Telemedicine – staff hours were reduced. Some of the neuro-psychotropic consults will happen via telemedicine.
- Hospice – new Hospice manager, Mary Ranquist. Gail Leonard – Social Worker. Michelle Peterson – is doing quality tasks.

▶ **Sherry Wilson, CNO:** (Jeanette Rodriguez reporting)

- Plan of correction has been submitted
- Any word on the Weed facility closing? Need to check into the situation.

▶ **EMR – Louis Ward, Director of Support Services**

- Fire Life Safety survey was August 13-14, 2014. The surveyor was all business, many items were found. Maintenance is working on the issues that were addressed. There were some documentation issues; some were internal according to policy and some that are with other vendors. A couple of major concerns. 1) Fire Panel 2) Oxygen filling stations do not meet code. Cylinders are being filled onsite; there are a lot of requirements and it would cost a lot to do. There are 2 possible solutions – NorCal or contract back out. 10 days to respond with POC. Rodriguez will help. Working on extension to complete the work.
- Fire watch beginning August 13, 2014. The panel is old – audible alarms are not working consistently. Used some volunteers along with staff for fire watch reporting which initially had to be done every 15 minutes; that has since been changed to every hour. Precision alarms came up to work on the system. We need a whole new panel (New business item 7.1 – see attachment) OSHPD has emergency fire replacement program – Precision can be here September 2. There is an inspector list on the OSHPD site, so Ward will find an inspector. We need to remember there is a possibility there may be other issues found.
- Generator shed, working with Michael Ryan – cost of about \$40,000
- There is water in the well – down about 75 feet. There is no pump. About \$4000 to get it up and functional.
- Albaugh mentioned we need to look for a gardener
- MVHC Collaborative Meeting Sept 8
- PACS go-live Sept 8
- October 1 – Meaningful Use Stage 2 – talk about the patient portal
- Northstate Health Connect HIE – Ward attends a meeting every other Friday

5. REPORTS

5.1 Surgery – Lisa Akin, Surgery Department Manager

- Akin said she is very excited. Dr. Syverson is a pleasure and joy to work with. He is getting his name out there – he is getting more referrals. Very patient oriented. Working with us on supplies. Double volume from last month to this month. Phone calls are made after surgeries and procedures – we are getting great reviews. There is some

equipment from Dr. Syverson – he is donating items to the hospital. He is in Alturas every Friday and every other Thursday. Burney clinic 3 days/month, BV – 1 day, FR 2 days– surgery at MMHD every Tuesday and Wednesday.

- Albaugh – questions about making it profitable - Akin is following up. There is a lot riding on it.
- Dr. Guthrie – did a total knee surgery last week. Akin said we will do 2-3 procedures to see if they are financially feasible. Reps are willing to work with us on supplying implants, etc on a case by case basis. Price cap on implants; which is a benefit to us.
- Will be needing more staffing soon
- Albaugh wants end of year income/expense (December)
- Sharing resources and building bridges with other facilities

5.2 Workers Comp – Travis Lakey, CFO – 2 claims last year, mod rate dropped from 1.41 to 1.17. Total incurred expense \$10,500. Received a \$7000 refund because of over-reserve. Attribute these positive changes to employee satisfaction, purchase of lifts, staff is happy.

5.3 Safety Quarterly – Louis Ward, Director of Support Services – Will be using the recent evacuation/disaster as a model to plan, outfit disaster trailer, training on ICS and HICS. Safety committee will do class.

6. BOARD COMMITTEES:

6.1 Finance Committee – Chair Allen Albaugh

6.1.1 Committee meeting report – No meeting, but Albaugh sent out “homework.” He sent a 5 year comparison and asked for input from board members. Long Term Debt and fund equity. Lack of physicians. We need to look at trends more often. There is a lack of people to service – We are a BIG fish in a SMALL pond. Trying to provide services to keep us afloat – we are not trending well. Not a very rosy picture looking down the road. Focus on good ambulance/ER/Acute/LTC/Hospice – the rest if we can make money at it. Kerns said we need services for geriatric population. Doesn’t think we need a huge facility that we cannot fund. We have a facility now that we are almost debt free on. The clinic keeps coming up – don’t think we can be dependent on MVHC. We have to control primary care.

Hathaway thinks they need to meet with MVHC full board again.

Everything is moving toward population health. Working with wellness program, etc.

Possibility of a management contract with MVHC – Rees directed to set-up a joint meeting (Val Lakey will email a list of MVHC board to our board)

We have spent \$2.8 million on new building so far. Need to look at legalities if we decide to change plans

6.1.2 July 2014 Financial **(M/S/C) (Kerns/Hathaway)**

6.1.3 Quarterly Financial review **(M/S/C) (Kerns/Hathaway)**

6.1.4 USDA – see above

6.2 Strategic Planning Committee – Chair Abe Hathaway

6.2.1 Committee Meeting Report – No meeting in August

6.3 Quality Committee – Chair Brenda Brubaker

6.3.1 Committee Meeting Report – review of minute highlights: Volunteer Services software, close to buying new ambulance. Activities – POC Alzheimer’s activities. No Med errors in survey. Kathy Duncan’s final report. Chris Hall’s lab report was referenced.

6.3.2 Approval of HIPPA Policy (M/S/C) (Kerns/Brubaker) All

7. NEW BUSINESS

7.1 FIRE PANEL APPROVAL (Exhibit A)(M/S/C) As presented by Louis Ward (Hathaway, Kerns)

8. INFORMATION/BOARD EDUCATION/ANNOUNCEMENTS

- ▶ Board Education – QHR Webinar 2nd Tuesday each month, 10 a.m. PST

9. ANNOUNCEMENT OF CLOSED SESSION: 3:28 pm

9.1 Government Code Section 54962

Quality Assurance: Quality Improvement Issues, Medical Staff Report (Dr. Dan Dahle, Chief of Staff)

9.2 Government Code Section 54957: Personnel – CEO Bonus criteria/Evaluation

9.3 Reappointment – Dr. Dan Dahle, MD – pending his board certification renewal (Brubaker/Kerns)

9.4 Approve minutes of the July 30, 2014 Closed Session (Kerns/Hathaway) *Approved (All)*

10. RECONVENE OPEN SESSION: 4:45 PM - REPORT ACTIONS TAKEN DURING CLOSED SESSION

11. ADJOURNMENT: There being no further business, at the hour of 4:45 p.m., President Albaugh declared the meeting adjourned.